

# **Charlton Fire District Meeting Minutes**

## **July 11, 2017**

**PUBLIC MEETING:** The public meeting of the Charlton Fire District was called to order on July 11, 2017 at 7:00 p.m.

**PRESENT:** Jeff Voigt (Chairman), Steve Eichfeld, Kevin Loukes, Bob LeGere, Dave Peters  
Sharon Cronin (Secretary), Andy La Patra (Treasurer)

**ABSENT:**

**1. Approval of Agenda**

Motion to approve the agenda was made by Jeff Voigt and seconded by Bob LeGere.  
Approved 5-0.

**2. Approval of Minutes**

Motion to approve last month's meeting minutes made by Jeff Voigt and seconded by Steve Eichfeld. Approved 5-0.

**3. Chairman's Report**

Nothing to report

**4. Treasurer's Report**

- a. Treasurer's Report presented by Andy LaPatra.
- b. Review and audit of bills.
- c. Operating Account: \$274,103.19  
Payroll Account: \$18,517.61  
Apparatus Capital Reserve: \$55,022.10  
Equipment Capital Reserve: \$125,176.83  
Emergency Capital Reserve: \$25,048.44  
Capital Improvement Reserve: \$207,942.38  
**Total ending on July 1, 2017: \$705,810.55**

Motion to pay outstanding bills was made by Jeff Voigt and seconded by Kevin Loukes.  
Approved 5-0.

Motion to approve Treasurer's report made by Jeff Voigt and seconded by Bob LeGere.  
Approved 5-0.

**5. Chief's Report**

- a. Dean DeCapria presented Chief's Report. 20 calls for the month:
  - 10-EMS
  - 3-Fire Alarm
  - 1-MVA
  - 1-Stand by
  - 2-Wires down
  - 1-Event
  - 2-Structure Fire

- b. Car 18 mileage as of 7/11 is 30,925 and car 18-0 mileage as of 7/11 is 55,234.
- c. 18-3 had a new battery and inspection, car 18 had rear brakes replaced, tire sensor and inspection, 18-2 had air eject module replaced, 18-1 had suction transducer replaced.
- d. Intake gauge on 18-1 needs to be replaced, 18-2 needs outlet installed, new suction unit for 18-3 is also needed.
- e. Pesticide control company sprayed both the firehouse and trailer for ants.
- f. New chains for chainsaws were purchased.
- g. Three firemen have become fire police. They will need reflective clothing and wands. Prices are between \$2500 and \$3500 for all items.
- h. Firefighter Tourtellot no longer lives in the district and is not an active fireman. He has been contacted multiple times asking that he return his pager, key and uniform. He has yet to do so and has made no attempt to contact CFD. Sheriff will contact Mr. Tourtellot about returning items.
- i. New firefighters, Robert Killeen III and Jeff Scranton, need to be added to insurance roles.
- j. Dean DeCapria presented purchase requests. (Motions under new business)

## **6. Committee Reports**

- a. **Facilities Management (Dave Peters)**  
Nothing to report at this time.
- b. **Apparatus and Equipment (Bob LeGere)**  
See Chief's Report
- c. **Firematic Training and Fire Prevention Committee (Jeff Voigt)**  
There is nothing to report at this time.
- d. **Radio Communication and Informational Technology Committee (Kevin Loukes)**  
There is nothing to report at this time.
- e. **Staff Relations/Code of Ethics Committee (Steve Eichfeld)**  
There is nothing to report at this time.

## **7. Unfinished Business**

None

## **8. New Business**

- a. Rich Campanola from C.T. Male discussed the work that was done in 2009 regarding building a firehouse and what would need to be done in order to revisit building a new firehouse. The secretary will contact Town Hall about placing an exploration mtg announcement for the public in the next town newsletter.

- b. No bids were submitted for catch basin/parking lot repair. Commissioner Peters will reach out to some contacts to do the work.
- c. Bids for air conditioning were reviewed. Dean DeCapria's bid was accepted.

Motion to approve Dean DeCapria's A/C bid for \$2900 made by Dave Peters and seconded by Steve Eichfeld. Approved 5-0.

Motion to approve outlet install for 18-2 by Vander Molen for \$480.00 made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

Motion to approve install of vacuum gauges on pump panel of 18-1 by Vander Molen for \$1,552.92 made by Jeff Voigt and seconded by Dave Peters. Approved 5-0.

Motion to approve suction unit from Moore Medical not to exceed \$700 made by Jeff Voigt and seconded by Bob LeGere. Approved 5-0.

Motion to approve reflective gear for fire police not to exceed \$3500 made by Jeff Voigt and seconded by Kevin Loukes. Approved 5-0.

Motion to approve use the firehouse by the Ladies Auxiliary for a pancake breakfast made by Jeff Voigt and seconded by Dave Peters. Approved 5-0.

Motion to approve new firefighters to be added to insurance roles made by Jeff Voigt and seconded by Steve Eichfeld. Approved 5-0.

**10. Privilege of the Floor**

Nothing to report

**11. Adjournment**

Motion to adjourn made by Jeff Voigt and seconded by Dave Peters 9:00 p.m.  
Approved 5-0.

12:41 PM  
 07/06/17  
 Cash Basis

**CHARLTON FIRE DISTRICT #1**  
**Profit & Loss**  
 June 2017

	Jun 17	May 17	\$ Change
<b>Income</b>			
<b>A2401 INTEREST &amp; EARNINGS</b>			
INTEREST & EARNINGS CHECKING	2.11	2.43	-0.32
INTEREST & EARNINGS OTHER ACCTS	16.98	17.54	-0.56
INTEREST & EARNINGS OPERATING	29.88	31.38	-1.50
<b>Total A2401 INTEREST &amp; EARNINGS</b>	<b>48.97</b>	<b>51.35</b>	<b>-2.38</b>
<b>Total Income</b>	<b>48.97</b>	<b>51.35</b>	<b>-2.38</b>
<b>Gross Profit</b>	<b>48.97</b>	<b>51.35</b>	<b>-2.38</b>
<b>Expense</b>			
<b>A90308 SOCIAL SECURITY</b>			
MEDICARE EMPLOYER	33.35	66.70	-33.35
FICA EMPLOYER	142.60	285.20	-142.60
<b>Total A90308 SOCIAL SECURITY</b>	<b>175.95</b>	<b>351.90</b>	<b>-175.95</b>
<b>A34104 FIRE PROTECTION</b>			
WEBSITE ADMINISTRATION	0.00	40.00	-40.00
FUEL - BUILDING	0.00	1,048.41	-1,048.41
PUBLIC NOTICES	0.00	10.83	-10.83
COMMISSIONER TRAINING	0.00	125.00	-125.00
INSURANCE	0.00	281.00	-281.00
EMS SUPPLIES	0.00	502.28	-502.28
BANK FEES	29.50	29.50	0.00
APPARATUS MAINT/REPAIR	42.12	4,741.34	-4,699.22
WASTE DISPOSAL	68.52	68.52	0.00
PHYSICAL FITNESS	100.00	100.00	0.00
FUEL - TRUCKS	184.95	150.30	34.65
ELECTRIC & GAS	242.22	276.60	-34.38
TELEPHONE & CABLE	442.86	247.94	194.92
BUILDING & GROUNDS MAINTENANCE	974.00	3,684.50	-2,710.50
<b>Total A34104 FIRE PROTECTION</b>	<b>2,084.17</b>	<b>11,306.22</b>	<b>-9,222.05</b>
<b>A34101 FIRE PER SVC</b>			
<b>PERSONAL SERVICES</b>			
MEDICARE EMPLOYEE	33.35	66.70	-33.35
FICA EMPLOYEE	142.60	285.20	-142.60
FEDERAL INCOME TAX	188.00	376.00	-188.00
SECRETARY WAGES	588.65	588.65	0.00
TREASURER WAGES	1,308.60	1,308.60	0.00
<b>Total PERSONAL SERVICES</b>	<b>2,261.20</b>	<b>2,625.15</b>	<b>-363.95</b>
<b>Total A34101 FIRE PER SVC</b>	<b>2,261.20</b>	<b>2,625.15</b>	<b>-363.95</b>
<b>Total Expense</b>	<b>4,521.32</b>	<b>14,283.27</b>	<b>-9,761.95</b>
<b>Net Income</b>	<b>-4,472.35</b>	<b>-14,231.92</b>	<b>9,759.57</b>

## Account Summary

CHARLTON FIRE DISTRICT #1

### Deposit Summary

[collapse all...](#)

<u>Account Name</u>	<u>Account No.</u>	<u>Ledger Balance</u>	<u>Avail. Balance</u>
R8021 0712 OPERATING	xxxxxxxx0712	\$274,103.19	\$274,103.19
R8021 0720 PAYROLL	xxxxxxxx0720	\$18,517.61	\$18,517.61
R8021 2286 APPARATUS	xxxxxxxx2286	\$55,022.10	\$55,022.10
R8021 2294 EQUIPMENT	xxxxxxxx2294	\$125,176.83	\$125,176.83
R8021 2302 EMERGENCY	xxxxxxxx2302	\$25,048.44	\$25,048.44
R8021 2310 CAPITAL IMPROVEMENTS	xxxxxxxx2310	\$207,942.38	\$207,942.38
<b>Totals:</b>		<b>\$705,810.55</b>	<b>\$705,810.55</b>

statement delivery preferences.

12:40 PM

CHARLTON FIRE DISTRICT #1  
BANK ACCOUNT BALANCES - 2 YEAR COMPARISON

Cash Basis

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	<u>Jun 17</u>	<u>Jun 16</u>
R8021 0712 OPERATING	274,003.19	257,191.09
R8021 0720 PAYROLL	18,517.61	18,352.39
R8021 2286 APPARATUS	55,022.10	5,002.08
R8021 2294 EQUIPMENT	125,176.83	101,117.91
R8021 2302 EMERGENCY	25,048.44	25,035.94
R8021 2310 CAPITAL IMPROVEME...	207,942.38	152,496.82
<b>TOTAL</b>	<b><u>705,710.55</u></b>	<b><u>559,196.23</u></b>



KeyBank  
 P.O. Box 93885  
 Cleveland, OH 44101-5885

**Business Banking Statement**  
**June 30, 2017**  
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0712

3 X 81 00003 R EM T1  
 CHARLTON FIRE DISTRICT #1  
 OPERATING ACCOUNT  
 PO BOX 1369  
 BALLSTON LAKE NY 12019-0369

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KeyBank Business Interest Checking 0712  
 CHARLTON FIRE DISTRICT #1  
 OPERATING ACCOUNT

Beginning balance 5-31-17	\$270,219.74
3 Additions	+5,849.75
13 Subtractions	-1,974.68
Interest paid	+29.88
Net fees and charges	-21.50
<b>Ending balance 6-30-17</b>	<b>\$274,103.19</b>

**Additions**

Deposits	Date	Serial #	Source	
	6-7		Direct Deposit, Dept Fin Svcs 2% Fire TX	\$0.01
	6-14	34002387	Billpay Rej:Atypica 3-13	20.00
	6-28		Direct Deposit, Dept Fin Svcs 2% Fire TX	5,829.74
			<b>Total additions</b>	<b>\$5,849.75</b>

**Subtractions**

Paper Checks \* check missing from sequence

Check	Date	Amount	Check	Date	Amount	Check	Date	Amount
7607	6-12	\$44.00	7608	6-12	42.12	7609	6-12	440.00
<b>Paper Checks Paid</b>								<b>\$526.12</b>

Withdrawals	Date	Serial #	Location	
	6-6		Bill Pay:Verizon 518399 Pbs97Vrd	\$55.81
	6-6		Bill Pay:County Waste & Rec 6910-1 4B19Lvrd	68.52
	6-6		Bill Pay:Time Warner Cable 106007 Db798Vrd	87.05
	6-6		Bill Pay:Dean DE Capria N/A 2Bi9Zvrd	100.00
	6-6		Bill Pay:Town of Charlton N/A Kb99Xvrd	184.95

0712 - 03290

**Business Banking Statement**  
**June 30, 2017**  
**page 2 of 3**

0712

**Subtractions**  
 (con't)

<i>Withdrawals Date</i>	<i>Serial #</i>	<i>Location</i>	
6-6		Bill Pay:Kevin G Riehl N/A 3Bq9Jvrd	200.00
6-6		Bill Pay:National Grid 51564- Tbz9Hvrd	242.22
6-6		Bill Pay:Da Kenyon Enterpri Cfd #1 Lb29Yvrd	490.00
6-7		Dept Fin Svcs 2% Fire TX04204	0.01
6-28		Bill Pay:Atypica Cvfd-1 Wbf9WV9J	20.00
<b>Total subtractions</b>			<b>\$1,974.68</b>

**Interest earned**

Annual percentage yield (APY) earned	0.14%
Number of days this statement period	30
Interest paid 6-30-17	\$29.88
Interest earned this statement period	\$29.88
Interest paid year-to-date	\$178.90

**Fees and charges**

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
6-8-17	May Kbo Manage Access (Monthly)	1	10.00	-\$10.00
6-30-17	Imaged Items With Statement Charge	1	3.50	-3.50
6-30-17	Duplicate Statement Service Charge	1	5.00	-5.00
6-30-17	Paper Statement Fee	1	3.00	-3.00
<b>Fees and charges assessed this period</b>				<b>-\$21.50</b>



CUSTOMER ACCOUNT DISCLOSURES

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below\*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

\*KeyBank
Customer Disputes
NY-31-17-0128
17 Corporate Woods Blvd
Albany, NY 12211

- i Tell us your name and Account number;
i Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
i Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:

- XFER TO SAV - Transfer to Savings Account
XFER FROM SAV - Transfer from Savings Account
XFER TO CKG - Transfer to Checking Account
XFER FROM CKG - Transfer from Checking Account
PMT TO CR CARD - Payment to Credit Card
ADVCR CARD - Advance from Credit Card

Preauthorized Credits: If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

IMPORTANT LINE OF CREDIT INFORMATION

What To Do If You Think You Find A Mistake on Your Statement: If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-5885.

In your letter, give us the following information:

- i Account Information: Your name and account number.
i Dollar Amount: The dollar amount of the suspected error.
i Description of the Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- i We cannot try to collect the amount in question, or report you as delinquent on that amount.
i The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
i While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
i We can apply any unpaid amount against your credit limit.

Explanation of Finance Charge: Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

Average Daily Balance method (Balance Subject to Interest Rate): Your interest is computed on all purchases and cash advances (collectively advances) from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the Average Daily Balance of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

CREDIT INFORMATION: If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department
P.O. Box 94518
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

BALANCING YOUR ACCOUNT

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

INSTRUCTIONS

a Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and SUBTRACT:

- ü Checks or other deductions shown on our statement that you have not already entered.
ü The iService chargesi, if any, shown on your statement.

Enter into your check register and ADD:

- ü Deposits or other credits shown on your statement that you have not already entered.
ü The iInterest earnedi shown on your statement, if any.

Table with columns for Check # or Date, Amount, Date, Amount. Includes instructions for listing checks and deposits, and a final calculation section with steps 5, 6, 7, 8.

12:20 PM

07/06/17

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Summary**  
**R8021 0712 OPERATING, Period Ending 06/30/2017**

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	<u>Jun 30, 17</u>
<b>Beginning Balance</b>	270,219.74
<b>Cleared Transactions</b>	
Checks and Payments - 17 items	-1,996.18
Deposits and Credits - 4 items	5,879.63
<b>Total Cleared Transactions</b>	<u>3,883.45</u>
<b>Cleared Balance</b>	<u><u>274,103.19</u></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 1 item	-100.00
<b>Total Uncleared Transactions</b>	<u>-100.00</u>
<b>Register Balance as of 06/30/2017</b>	<u><u>274,003.19</u></u>
<b>Ending Balance</b>	274,003.19

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Detail**  
**R8021 0712 OPERATING, Period Ending 06/30/2017**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						
<b>Cleared Transactions</b>						270,219.74
<b>Checks and Payments - 17 items</b>						
Check	06/06/2017		D.A. KENYON ENT...	X	-490.00	-490.00
Check	06/06/2017	7609	STANLEY S. WOLF...	X	-440.00	-930.00
Check	06/06/2017		NATIONAL GRID	X	-242.22	-1,172.22
Check	06/06/2017		KEVIN RIEHL	X	-200.00	-1,372.22
Check	06/06/2017		TOWN OF CHARLT...	X	-184.95	-1,557.17
Check	06/06/2017		DEAN DECAPRIA	X	-100.00	-1,657.17
Check	06/06/2017		TIME WARNER CA...	X	-87.05	-1,744.22
Check	06/06/2017		COUNTY WASTE	X	-68.52	-1,812.74
Check	06/06/2017		VERIZON	X	-55.81	-1,868.55
Check	06/06/2017	7607	LA RUE FARMS	X	-44.00	-1,912.55
Check	06/06/2017	7608	SARATOGA AUTO ...	X	-42.12	-1,954.67
Check	06/07/2017		DEPT FIN SVCS 2...	X	-0.01	-1,954.68
Check	06/08/2017		KEYBANK	X	-10.00	-1,964.68
Check	06/28/2017		ATYPICA	X	-20.00	-1,984.68
Check	06/30/2017		DUPLICATE STMT ...	X	-5.00	-1,989.68
Check	06/30/2017		IMAGED ITEMS WI...	X	-3.50	-1,993.18
Check	06/30/2017		PAPER STATEMEN...	X	-3.00	-1,996.18
<b>Total Checks and Payments</b>					-1,996.18	-1,996.18
<b>Deposits and Credits - 4 items</b>						
Deposit	06/07/2017		DEPT FIN SVCS 2...	X	0.01	0.01
Deposit	06/14/2017		ATYPICA	X	20.00	20.01
Deposit	06/28/2017		DEPT FIN SVCS 2...	X	5,829.74	5,849.75
Deposit	06/30/2017		INTEREST PAYME...	X	29.88	5,879.63
<b>Total Deposits and Credits</b>					5,879.63	5,879.63
<b>Total Cleared Transactions</b>					3,883.45	3,883.45
<b>Cleared Balance</b>					3,883.45	274,103.19
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	06/06/2017	7606	MARK KOWALSKI		-100.00	-100.00
<b>Total Checks and Payments</b>					-100.00	-100.00
<b>Total Uncleared Transactions</b>					-100.00	-100.00
<b>Register Balance as of 06/30/2017</b>					3,783.45	274,003.19
<b>Ending Balance</b>					<u>3,783.45</u>	<u>274,003.19</u>



KeyBank  
P.O. Box 93885  
Cleveland, OH 44101-5885

**Business Banking Statement**  
**June 30, 2017**  
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0720

X 81 00000 R EM T1  
CHARLTON FIRE DISTRICT #1  
PAYROLL ACCOUNT  
PO BOX 1369  
BALLSTON LAKE NY 12019-0369

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KeyBank Business Interest Checking	0720	
CHARLTON FIRE DISTRICT #1		
PAYROLL ACCOUNT		
	Beginning balance 5-31-17	\$20,960.65
	3 Subtractions	-2,437.15
	Interest paid	+2.11
	Net fees and charges	-8.00
	<b>Ending balance 6-30-17</b>	<b>\$18,517.61</b>

**Subtractions**

<i>Withdrawals Date</i>	<i>Serial #</i>	<i>Location</i>	
6-1		Bill Pay:First New York Fcu 108600 Mb59Cn4J	\$588.65
6-1		Bill Pay:Sunmark Federal Cr 124890 Lb59Cn4J	1,308.60
6-29		Direct Withdrawal, Irs Usatapyt	539.90
		<b>Total subtractions</b>	<b>\$2,437.15</b>

**Interest earned**

Annual percentage yield (APY) earned	0.14%
Number of days this statement period	30
Interest paid 6-30-17	\$2.11
Interest earned this statement period	\$2.11
Interest paid year-to-date	\$12.59

**Fees and charges**

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
6-30-17	Duplicate Statement Service Charge	1	5.00	-\$5.00

0720 - 03290

**Business Banking Statement**  
**June 30, 2017**  
**page 2 of 3**

0720

**Fees and  
charges**  
*(con't)*

<i>Date</i>		<i>Quantity</i>	<i>Unit Charge</i>	
6-30-17	Paper Statement Fee	1	3.00	-3.00
<b>Fees and charges assessed this period</b>				<b>-\$8.00</b>



12:21 PM

07/06/17

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Summary**  
**R8021 0720 PAYROLL, Period Ending 06/30/2017**

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	<u>Jun 30, 17</u>
Beginning Balance	20,960.65
Cleared Transactions	
Checks and Payments - 5 items	-2,445.15
Deposits and Credits - 1 item	2.11
Total Cleared Transactions	<u>-2,443.04</u>
Cleared Balance	<u><u>18,517.61</u></u>
Register Balance as of 06/30/2017	18,517.61
Ending Balance	18,517.61

12:21 PM

07/06/17

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Detail**  
**R8021 0720 PAYROLL, Period Ending 06/30/2017**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						20,960.65
<b>Cleared Transactions</b>						
<b>Checks and Payments - 5 items</b>						
Check	06/01/2017		ANDREW G. LA PA...	X	-1,308.60	-1,308.60
Check	06/01/2017		Sharon B Cronin	X	-588.65	-1,897.25
Check	06/29/2017		DIRECT WITHDRA...	X	-539.90	-2,437.15
Check	06/30/2017		DUPLICATE STMT ...	X	-5.00	-2,442.15
Check	06/30/2017		PAPER STATEMEN...	X	-3.00	-2,445.15
Total Checks and Payments					-2,445.15	-2,445.15
<b>Deposits and Credits - 1 item</b>						
Deposit	06/30/2017		INTEREST PAYME...	X	2.11	2.11
Total Deposits and Credits					2.11	2.11
Total Cleared Transactions					-2,443.04	-2,443.04
Cleared Balance					-2,443.04	18,517.61
Register Balance as of 06/30/2017					-2,443.04	18,517.61
<b>Ending Balance</b>					<b>-2,443.04</b>	<b>18,517.61</b>



KeyBank  
 P.O. Box 93885  
 Cleveland, OH 44101-5885

**Business Banking Statement**  
**June 30, 2017**  
 page 1 of 2

2286

T 81 00000 R EM T1  
 CHARLTON FIRE DISTRICT #1  
 APPARATUS CAPITAL RESERVE  
 PO BOX 1369  
 BALLSTON LAKE NY 12019-0369

*Questions or comments?*  
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Key Business Silver Money Market Svgs	2286	
CHARLTON FIRE DISTRICT #1		
APPARATUS CAPITAL RESERVE		
	Beginning balance 5-31-17	\$55,019.84
	Interest paid	+2.26
	<b>Ending balance 6-30-17</b>	<b>\$55,022.10</b>

**Interest earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	30
Interest paid 6-30-17	\$2.26
Interest earned this statement period	\$2.26
Interest paid year-to-date	\$13.64

**CUSTOMER ACCOUNT DISCLOSURES**

The following disclosures apply only to accounts covered by the Federal Truth-in-Lending Act or the Federal Electronic Funds Transfer Act, as amended, or similar state laws.

**IN CASE OF ERROR OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS:**

Call us at the phone number indicated on the first page of this statement, OR write us at the address listed below\*, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than sixty (60) days after we sent you the FIRST statement on which the problem or error appeared.

\* KeyBank  
Customer Disputes  
NY-31-17-0128  
17 Corporate Woods Blvd  
Albany, NY 12211

- Tell us your name and Account number;
- Describe the error or transfer that you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information;
- Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within ten (10) business days.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

**COMMON ELECTRONIC TRANSACTION DESCRIPTIONS:**

- XFER TO SAV - Transfer to Savings Account
- XFER FROM SAV - Transfer from Savings Account
- XFER TO CKG - Transfer to Checking Account
- XFER FROM CKG - Transfer from Checking Account
- PMT TO CR CARD - Payment to Credit Card
- ADV CR CARD - Advance from Credit Card

**Preauthorized Credits:** If you have arranged to have direct deposits made to your Account at least once every sixty (60) days from the same person or company, you can call us at the number indicated on the reverse side to find out whether or not the deposit has been made.

**IMPORTANT LINE OF CREDIT INFORMATION**

**What To Do If You Think You Find A Mistake on Your Statement:** If you think there is an error on your statement, write us at: KeyBank N.A., P.O. Box 93885, Cleveland, OH 44101-5885.

In your letter, give us the following information:

- Account Information : Your name and account number.
- Dollar Amount : The dollar amount of the suspected error.
- Description of the Problem : If you think there is an error on your bill, describe what you believe is wrong and why you believe it was a mistake.

You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

**Explanation of Finance Charge:** Your Finance Charge attributable to interest (hereinafter referred to as interest) is computed using the Average Daily Balance method.

**Average Daily Balance method (Balance Subject to Interest Rate):** Your interest is computed on all purchases and cash advances (collectively "advances") from the date each advance is posted until we receive payment in full (there is no grace period). We figure the interest on your line of credit by multiplying the daily periodic rate by the "Average Daily Balance" of your line of credit (including current transactions) and multiplying by the number of days in the billing cycle. To get the Average Daily Balance we take the beginning balance of your line of credit each day, add any new advances or debits, and subtract any payments and credits, any non-financed fees and unpaid interest. This gives us the daily balance. Then we add up all of your daily balances in the billing cycle and divide this total by the number of days in the billing cycle to get your Average Daily Balance.

**CREDIT INFORMATION:** If you believe we have reported inaccurate information about your account to a credit reporting agency, you may contact the credit reporting agency or write to us at:

Key Credit Research Department  
P.O. Box 94518  
Cleveland, Ohio 44101-4518

Please include your account number, a copy of your credit report reflecting the inaccurate information, name, address, city, state, and zip code, and an explanation of why you believe the information is inaccurate.

**BALANCING YOUR ACCOUNT**

Please examine your statement and paid check information upon receipt. Erasures, alterations or irregularities should be reported promptly in accordance with your account agreement. The suggested steps below will help you balance your account.

**INSTRUCTIONS**

- 1 Verify and check off in your check register each deposit, check or other transaction shown on this statement.

Enter into your check register and **SUBTRACT:**

- Checks or other deductions shown on our statement that you have *not* already entered.
- The "Service charges", if any, shown on your statement.

Enter into your check register and **ADD:**

- Deposits or other credits shown on your statement that you have *not* already entered.
- The "Interest earned" shown on your statement, if any.

4 List from your check register any checks or other deductions that are <i>not</i> shown on your statement.	Check # or Date	Amount	5 List any deposits from your check register that are <i>not</i> shown on your statement.	Date	Amount	
TOTAL → \$			6 Enter ending balance shown on your statement.			
			\$			
			7 Add 5 and 6 and enter total here.			
			\$			
			8 Enter total from 4.			
			\$			
			9 Subtract 8 from 7 and enter difference here.			
			\$			
TOTAL → \$			This amount should agree with your check register balance.			

12:22 PM

07/06/17

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Summary**  
**R8021 2286 APPARATUS, Period Ending 06/30/2017**

---

	<u>Jun 30, 17</u>
Beginning Balance	55,019.84
Cleared Transactions	
Deposits and Credits - 1 item	<u>2.26</u>
Total Cleared Transactions	<u>2.26</u>
Cleared Balance	<u><b>55,022.10</b></u>
Register Balance as of 06/30/2017	55,022.10
Ending Balance	55,022.10



KeyBank  
 P.O. Box 93885  
 Cleveland, OH 44101-5885

**Business Banking Statement**  
**June 30, 2017**  
 page 1 of 2

2294

T 81 00000 R EM T1  
 CHARLTON FIRE DISTRICT #1  
 EQUIPMENT CAPITAL RESERVES  
 PO BOX 1369  
 BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs	.2294	
CHARLTON FIRE DISTRICT #1		
EQUIPMENT CAPITAL RESERVES		
	Beginning balance 5-31-17	\$125,171.68
	Interest paid	+5.15
	<b>Ending balance 6-30-17</b>	<b>\$125,176.83</b>

**Interest earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	30
Interest paid 6-30-17	\$5.15
Interest earned this statement period	\$5.14
Interest paid year-to-date	\$31.04



12:33 PM

07/06/17

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Summary**  
**R8021 2294 EQUIPMENT, Period Ending 07/01/2017**

---

	<u>Jul 1, 17</u>
Beginning Balance	125,171.68
Cleared Transactions	
Deposits and Credits - 1 item	<u>5.15</u>
Total Cleared Transactions	<u>5.15</u>
Cleared Balance	<u><b>125,176.83</b></u>
Register Balance as of 07/01/2017	125,176.83
Ending Balance	125,176.83



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 Cleveland, OH 44101-5885

**Business Banking Statement**  
**June 30, 2017**  
 page 1 of 2

2302

T 81 00000 R E M T 1  
 CHARLTON FIRE DISTRICT #1  
 EMERGENCY REPAIR RESERVES  
 PO BOX 1369  
 BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs	2302	
CHARLTON FIRE DISTRICT #1		
EMERGENCY REPAIR RESERVES		
		Beginning balance 5-31-17 \$25,047.41
		Interest paid +1.03
		<b>Ending balance 6-30-17 \$25,048.44</b>

**Interest earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	30
Interest paid 6-30-17	\$1.03
Interest earned this statement period	\$1.02
Interest paid year-to-date	\$6.21



12:28 PM

07/06/17

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Summary**  
**R8021 2302 EMERGENCY, Period Ending 06/30/2017**

---

	<u>Jun 30, 17</u>
Beginning Balance	25,047.41
Cleared Transactions	
Deposits and Credits - 1 item	1.03
Total Cleared Transactions	<u>1.03</u>
Cleared Balance	<u><b>25,048.44</b></u>
Register Balance as of 06/30/2017	25,048.44
Ending Balance	25,048.44



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 P.O. Box 93885  
 Cleveland, OH 44101-5885

**Business Banking Statement**  
**June 30, 2017**  
 page 1 of 2

2310

T 81 00000 R E M T 1  
 CHARLTON FIRE DISTRICT #1  
 CAPITAL IMPROVEMENTS RESERVES  
 PO BOX 1369  
 BALLSTON LAKE NY 12019-0369

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Key Business Silver Money Market Svgs	2310	
CHARLTON FIRE DISTRICT #1		
CAPITAL IMPROVEMENTS RESERVES		
	Beginning balance 5-31-17	\$207,933.84
	Interest paid	+8.54
	<b>Ending balance 6-30-17</b>	<b>\$207,942.38</b>

**Interest earned**

Annual percentage yield (APY) earned	0.05%
Number of days this statement period	30
Interest paid 6-30-17	\$8.54
Interest earned this statement period	\$8.54
Interest paid year-to-date	\$51.55



12:29 PM

07/06/17

**CHARLTON FIRE DISTRICT #1**  
**Reconciliation Summary**  
**R8021 2310 CAPITAL IMPROVEMENTS, Period Ending 06/30/2017**

---

	<u>Jun 30, 17</u>
Beginning Balance	207,933.84
Cleared Transactions	
Deposits and Credits - 1 item	8.54
Total Cleared Transactions	<u>8.54</u>
Cleared Balance	<u>207,942.38</u>
Register Balance as of 06/30/2017	207,942.38
Ending Balance	207,942.38

**CHARLTON FIRE DISTRICT #1**  
**YTD P & L BUDGET vs. ACTUAL**  
 January through June 2017

	Jan - Jun 17	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
A1001 REAL PROPERTY TAXES				
REAL PROPERTY TAXES	297,546.03	297,546.00	0.03	100.0%
<b>Total A1001 REAL PROPERTY TAXES</b>	<b>297,546.03</b>	<b>297,546.00</b>	<b>0.03</b>	<b>100.0%</b>
A2401 INTEREST & EARNINGS				
INTEREST & EARNINGS CHECKING	12.59	20.00	-7.41	63.0%
INTEREST & EARNINGS OPERATING	178.90	230.00	-51.10	77.8%
INTEREST & EARNINGS OTHER ACCTS	102.44	250.00	-147.56	41.0%
<b>Total A2401 INTEREST &amp; EARNINGS</b>	<b>293.93</b>	<b>500.00</b>	<b>-206.07</b>	<b>58.8%</b>
A5031 INTERFUND TRANSFERS				
INTERFUND TRANSFERS	0.00			
<b>Total A5031 INTERFUND TRANSFERS</b>	<b>0.00</b>			
<b>Total Income</b>	<b>297,839.96</b>	<b>298,046.00</b>	<b>-206.04</b>	<b>99.9%</b>
<b>Gross Profit</b>	<b>297,839.96</b>	<b>298,046.00</b>	<b>-206.04</b>	<b>99.9%</b>
<b>Expense</b>				
A34101 FIRE PER SVC				
PERSONAL SERVICES				
FEDERAL INCOME TAX	1,128.00			
FICA EMPLOYEE	855.60			
MEDICARE EMPLOYEE	200.10			
NYS INCOME TAX	116.40			
SECRETARY WAGES	3,531.90	8,400.00	-4,868.10	42.0%
TREASURER WAGES	7,851.60	19,200.00	-11,348.40	40.9%
<b>Total PERSONAL SERVICES</b>	<b>13,683.60</b>	<b>27,600.00</b>	<b>-13,916.40</b>	<b>49.6%</b>
<b>Total A34101 FIRE PER SVC</b>	<b>13,683.60</b>	<b>27,600.00</b>	<b>-13,916.40</b>	<b>49.6%</b>
A34102 FIRE, EQUIP & CAP OUTLAY				
EQUIPMENT				
APPARATUS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
BUILDING EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
EMS EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
FIREFIGHTER EQUIPMENT	11,660.00	3,000.00	8,660.00	388.7%
HOSE REPLACEMENT	0.00	1,000.00	-1,000.00	0.0%
MISCELLANEOUS EQUIPMENT	699.99			
PERSONAL PROTECTIVE EQUIP	5,455.71	10,000.00	-4,544.29	54.6%
<b>Total EQUIPMENT</b>	<b>17,815.70</b>	<b>17,000.00</b>	<b>815.70</b>	<b>104.8%</b>
<b>Total A34102 FIRE, EQUIP &amp; CAP OUTLAY</b>	<b>17,815.70</b>	<b>17,000.00</b>	<b>815.70</b>	<b>104.8%</b>

12:42 PM

07/06/17

Cash Basis

**CHARLTON FIRE DISTRICT #1**  
**YTD P & L BUDGET vs. ACTUAL**  
 January through June 2017

	Jan - Jun 17	Budget	\$ Over Budget	% of Budget
<b>A34104 FIRE PROTECTION</b>				
ANNUAL AUDIT	3,500.00	4,000.00	-500.00	87.5%
APPARATUS MAINT/REPAIR	18,559.72	15,000.00	3,559.72	123.7%
ASSOCIATION DUES	100.00	300.00	-200.00	33.3%
BANK FEES	207.00	300.00	-93.00	69.0%
BUILDING & GROUNDS MAINTENANCE	5,351.50	4,800.00	551.50	111.5%
BUILDING & GROUNDS REPAIRS	0.00	4,300.00	-4,300.00	0.0%
COMMISSIONER TRAINING	125.00	500.00	-375.00	25.0%
DATA ENTRY-INCIDENT REPORTING	1,668.00	1,800.00	-132.00	92.7%
ELECTRIC & GAS	1,981.11	6,000.00	-4,018.89	33.0%
EMS SUPPLIES	1,473.18	3,000.00	-1,526.82	49.1%
EMS TRAINING	0.00	1,000.00	-1,000.00	0.0%
EQUIPMENT MAINT/REPAIR	0.00	1,000.00	-1,000.00	0.0%
FIRE PREVENTION	0.00	3,000.00	-3,000.00	0.0%
FIREFIGHTER PHYSICAL EXAMS	0.00	7,000.00	-7,000.00	0.0%
FIREFIGHTER TRAINING	417.86	2,000.00	-1,582.14	20.9%
FIREMATIC & REHAB SUPPLIES	0.00	1,200.00	-1,200.00	0.0%
FOAM	0.00	50.00	-50.00	0.0%
FOOD REIMBURSEMENTS	0.00	500.00	-500.00	0.0%
FUEL - BUILDING	4,561.74	4,000.00	561.74	114.0%
FUEL - TRUCKS	1,078.63	5,000.00	-3,921.37	21.6%
HOSE/LADDER TESTING	0.00	1,200.00	-1,200.00	0.0%
INSPECTION OF DEPARTMENT	6,683.00	7,000.00	-317.00	95.5%
INSURANCE	19,143.92	20,000.00	-856.08	95.7%
INTERIOR FIREFIGHTING FIT TRAIN	685.00	900.00	-215.00	76.1%
LEGAL SERVICES	0.00	3,000.00	-3,000.00	0.0%
MISCELLANEOUS	209.27	500.00	-290.73	41.9%
PAGER REPAIR BATTERIES	248.66	1,000.00	-751.34	24.9%
PHYSICAL FITNESS	500.00	1,000.00	-500.00	50.0%
POSTAGE	311.00	400.00	-89.00	77.8%
PRINTING & SUPPLIES	403.52	1,000.00	-596.48	40.4%
PUBLIC NOTICES	15.99	200.00	-184.01	8.0%
SCBA PACK TESTING	184.00	1,000.00	-816.00	18.4%
TELEPHONE & CABLE	2,140.80	2,500.00	-359.20	85.6%
WASTE DISPOSAL	711.26	800.00	-88.74	88.9%
WATER	456.02	500.00	-43.98	91.2%
WEBSITE ADMINISTRATION	100.00	300.00	-200.00	33.3%
<b>Total A34104 FIRE PROTECTION</b>	<b>70,816.18</b>	<b>106,050.00</b>	<b>-35,233.82</b>	<b>66.8%</b>
<b>A90308 SOCIAL SECURITY</b>				
FICA EMPLOYER	855.60	1,800.00	-944.40	47.5%
MEDICARE EMPLOYER	200.10	400.00	-199.90	50.0%
<b>Total A90308 SOCIAL SECURITY</b>	<b>1,055.70</b>	<b>2,200.00</b>	<b>-1,144.30</b>	<b>48.0%</b>

12:42 PM

07/06/17

Cash Basis

**CHARLTON FIRE DISTRICT #1**  
**YTD P & L BUDGET vs. ACTUAL**  
January through June 2017

	<u>Jan - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>A99019 INTERFUND TRANSFERS</b>				
TO APPARATUS CAPITAL RESERVES	0.00	50,000.00	-50,000.00	0.0%
TO CAPITAL IMPROVEMENT RESERVES	0.00	90,196.00	-90,196.00	0.0%
TO EQUIPMENT CAPITAL RESERVES	0.00	5,000.00	-5,000.00	0.0%
<b>Total A99019 INTERFUND TRANSFERS</b>	<u>0.00</u>	<u>145,196.00</u>	<u>-145,196.00</u>	<u>0.0%</u>
<b>Total Expense</b>	<u>103,371.18</u>	<u>298,046.00</u>	<u>-194,674.82</u>	<u>34.7%</u>
<b>Net Income</b>	<u>194,468.78</u>	<u>0.00</u>	<u>194,468.78</u>	<u>100.0%</u>